



**CAPACITY BUILDING WORKSHOP IN MANAGEMENT
FOR THE DIRECTORS OF THE WEST AFRICAN NMHSs**
Dakar, 15-17 July 2009

PROVISIONAL PROGRAMME OF THE WORKSHOP – version 2

Wednesday 15 July 2009

08:30 – 09:30	Opening ceremony
9:30 – 10:00	Objectives and perspectives of the workshop (P. Cotin, AEMET and Momadou Saho, WMO)
10:15 – 10:30	<i>Coffee Break</i>
10:30 – 11:00	Introduction of participants and expectations (Yvette Ramos)
11:00 – 12:30	Module 1 : Strategic Management into Perspective (Yvette Ramos)
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:00	Module 2 : Communication as a key to change management (Yvette Ramos)
15:00 – 15:30	Mapping Services at AEMET, Spain (Delia Gutiérrez Rubio, AEMET)
15:00 – 16:00	Introducing Group Work Sessions
16:00 – 16:30	<i>Coffee Break</i>
16:30 – 18:00	Group work session 1 (on Strategic mapping)

Thursday 16 July 2009

08:30 – 10:00	Module 3 : Starting a change project (Yvette Ramos) with concrete examples including from Spain (Delia Gutiérrez Rubio, AEMET) and the West Africa region
10:00 – 10:30	<i>Coffee Break</i>
10:30 – 12:30	Synthesis – Group Work session 1
12:30 – 14:00	<i>Lunch</i>

14:00 – 15:00	Module 4 : Human Resources Planning and Development (Yvette Ramos)
15:00 – 16:00	Group work session 2 (on management issues)
16:00 – 16:30	<i>Coffee Break</i>
16:30 – 18:30	Group work session 2 (contd)

Friday 17 July 2009

08:30 – 9:30	Module 5 : Managing crisis of different types (Yvette Ramos)
09:30 – 10:00	A case study from Spain (Delia Gutiérrez Rubio, AEMET)
10:00 – 10:30	<i>Coffee Break</i>
10:30 – 11:15	Module 6 : Building a Community Of Practice (Yvette Ramos)
11:15 – 11:30	ETR Services in Distance learning mode (Momadou Saho, WMO)
11:30-12:30	Practicing the “West Africa NMHS modern management” Moodle Platform (all together)
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:30	Reports from Group works – sessions 1 & 2
15:30 – 16:00	<i>Coffee Break</i>
16:00 – 17:00	Evaluation of the workshop – final round table
17:00 – 17:30	Conclusion